



Identification Plat Application

Campbell County and Municipal Planning & Zoning Commission

24 West Fourth Street
Newport, Kentucky 41071
Phone: (859) 292-3838
Fax: (859) 292-3888

****ALL BLANKS MUST BE COMPLETELY FILLED OR THE
APPLICATION WILL NOT BE ACCEPTED****

Part A (To be completed by applicant)

1. Jurisdiction/Location:

- | | |
|---|---|
| <input type="checkbox"/> Unincorporated Campbell County
<input type="checkbox"/> City of Crestview | <input type="checkbox"/> City of Melbourne
<input type="checkbox"/> City of Silver Grove |
|---|---|

2. Owner of Property _____
 Address: _____

 City _____ State _____ Zip _____
 Phone Number _____ Fax Number _____

3. Grantee of Property _____
 Address: _____

 City _____ State _____ Zip _____
 Phone Number _____ Fax Number _____

4. Surveyor _____ Phone _____
 Address: _____

 City _____ State _____ Zip _____
 Phone Number _____ Fax Number _____

5. Lot Number and Name of Subdivision (if part of a subdivision)

-
6. Current Municipal Zoning Designation of Property_____
 7. Height of Proposed Building(s) or Addition_____
 8. Square Footage of Existing Building(s)_____
 9. Square Footage of Proposed Building(s) or Addition_____
 10. Deed Book_____ Page No._____ Group No. _____
 11. I, or we, understand and agree that this application and drawing(s) are being filed in accordance with the Campbell County Subdivision Regulations and that all construction work will be performed in accordance with the Campbell County Subdivision Regulations.

Applicant's Signature_____Date_____

Property Owner's Signature_____Date_____

Part B (Requirements)

The subdivider shall submit to the Planning Commission's duly authorized representative:

1. **One (1) copy** of this Application.
2. Identification plat: **three (3) original copies signed and stamped by a Licensed Kentucky Professional Land Surveyor** at a size measuring 8½ "x 11" or 8½ "x14" (as required for recording with deed)
3. Closure Calculations: **one (1) copy** of the closure calculations in accordance with 201KAR 18.150.
4. Legal Description: **three (3) original copies** of a metes and bounds description of the parcel(s) in accordance with 201 KAR 18.150.
5. Fees: Only checks or money orders shall be accepted; these shall be made payable to the Campbell County Planning & Zoning.

***** The identification plat and legal description shall include all the information required by latest version of 201KAR 18.150 (The Standards of Practice for Kentucky Professional Land Surveyors), Section 3.15 of the Subdivision Regulations (Identification Plat Requirements), and Appendix D of the Subdivision Regulations (Required Plat Statements). *****